

New Durham Board of Selectmen Meeting
May 16, 2016
DRAFT
NEW DURHAM BOARD OF SELECTMEN
New Durham Town Hall
May 16, 2016, 7:00p.m.

DRAFT: These minutes are strictly a draft copy and are awaiting amendment or approval at a subsequent, duly noticed public meeting. Amendments to these minutes will be noted in the minutes of said meeting. The draft will be posted on the website as a draft copy for public informational use only.

Present

Chair David Bickford
Selectman David Swenson
Selectman Gregory Anthes

Also Present:

Scott Kinmond, Town Administrator
Dorothy Veisel, resident
Richard Leonard, resident
Clayton Randall, resident
Mark Sullivan, resident
Terry Jarvis, resident
Ellen Phillips, resident
Alicia Hernandez, resident
Mark Foynes, resident
Joan Swenson, resident
Bill Kendrick, resident

Call to Order

Chair Bickford called the meeting to order at 7:00p.m.

Appointments/Announcements

Chair Bickford shared the declaration made by Governor Hassan which made today “Marila Marks Young Ricker Day”, who was a suffragette, lawyer and philanthropist the first woman to be accepted by the NH Bar, run for NH governor, and born in New Durham.

Public Input

Bill Meyer, resident and Library Trustee, stated he was present today because he was informed there would be discussions on the heating and cooling problems at the Library. Town Administrator Kinmond stated he had previously slated it to be on the agenda tonight and this has been discussed with the Public Works Director and he is looking into it. Town Administrator Kinmond stated they are researching wall units to be installed that will supply both heat and air conditioning. Terry Jarvis, resident noted the units currently in the library were originally in the Police Department. Bill Kenderick, resident, stated he appreciates seeing the Police Department being brought “up to snuff”. Ellen Phillips, resident, stated she is concerned with the number of police officers and it not being

New Durham Board of Selectmen Meeting

May 16, 2016

DRAFT

sufficient during the summer season. Clayton Randall, resident, stated the Meetinghouse Committee received an email from Town Administrator Kinmond regarding past emails and asked why it took so long for the committee members to receive them. He stated the committee would like to know if there are more emails from Stephen Bedard that have not yet been distributed. Mr. Randall stated the Committee needs to have some more information on Mr. Bedard's services before a decision can be made by the committee. Chair Bickford stated all the emails would be in the packet for discussion later in the meeting.

Agenda Review

Town Administrator Kinmond added under New Business: appointment for Mark Sullivan.

Selectman Anthes added under New Business: appointment for CIP.

Old Business

Solid Waste Facility Compactor

Joe Boskey, Solid Waste Foremen, requested a Board of Selectmen decision on purchase of a compactor for hopper #1 for the solid Waste Facility. He stated two bids were received and these were reviewed. Mr. Boskey noted only one bid met the criteria requested with price itemization and trade-in value. The Board of Selectmen discussed the options with Mr. Boskey. Town Administrator Kinmond stated it is his recommendation to let the old unit go for trade.

Chair Bickford made a motion to award the bid for purchase and installation of a solid waste 4 yard compactor and hopper and 45 yard container to Atlantic Recycling Equipment of Rollinsford, NH in the amount of \$31,755 and to authorize the Chair to sign any necessary bid contract documents. Selectman Anthes seconded the motion.

Selectman Swenson made an amendment to the motion that the funds to be sourced from the CRF equipment. Chair Bickford seconded the amendment.

Amendment passed, 3-0-0.

Motion passed 3-0.0.

Department of Public Works

Mike Gingras, Department of Public Works Director, stated proposals were obtained for crack sealing. Mr. Gingras stated the amount estimated to be done is about 4 miles with any leftover to be put on Old Bay Road. He presented the quotes received and these were discussed. Mr. Gingras noted some of the bids were priced by pound and others were by the linear foot. He prefers to go by the per pound calculations. It was noted the company Mr. Gingras recommends going with is the same as last year. Chair Bickford noted Copple Crown Village District has requested to "piggy back" on the bid.

New Durham Board of Selectmen Meeting

May 16, 2016

DRAFT

Chair Bickford made a motion to approve purchase order #0128 in the amount of \$14,900 to Connecticut Sealcoating, LLC for the 2016 annual crack sealing as established by the Director of the Department of Public Works with funding from account 10-679. Selectman Anthes seconded the motion. Motion passed, 3-0-0.

Town Administrator Kinmond stated they are also looking into proposals for chip sealing.

Police Officer Interviews

Town Administrator Kinmond stated there are three candidates of interest and they are working on scheduling interviews for May 27. It was clarified all members of the Board of Selectmen would like to be on the interview board. Town Administrator Kinmond stated it is difficult getting certified part time applicants at this point.

Metrocast Cable Television Agreement

Town Administrator Kinmond stated edits were made to the original agreement. Selectman Swenson noted additional edits that need to be included which is coverage for Town meetings. The agreement was reviewed and discussed by the Board of Selectmen. After discussion it was agreed to schedule a meeting for May 26 with Metrocast and TDS for further discussion.

Tax Abatements

Town Administrator Kinmond stated the auditors will be working on the recomittal tax abatements and presented a document for Chair Bickford to sign regarding this. It was clarified this additional work will be covered in the fee quoted.

Chair Bickford made a motion for the Board of Selectmen to sign the letter to Plodzick and Sanderson in regards to the recomittal audit for the Tax Collector. Selectman Anthes seconded the motion. Motion passed, 3-0-0.

Town Administrator Kinmond presented a packet of tax abatement requests which were reviewed and discussed.

Chair Bickford made a motion to abate the gravel tax for the Town of Middleton on Map 219, Lot 12 in the amount of \$176. Selectman Swenson seconded the motion. Motion passed, 3-0-0.

Chair Bickford made a motion to accept the recommendation of the contract assessor to deny the application for abatement to the following properties: Map 108, Lot 48-1 and 2; Map 108, Lot 9-69. Selectman Swenson seconded the motion for discussion. Discussion: it was determined there was a type and the correct lot number is 9-69. **Motion passed, 3-0-0.**

Selectman Swenson made a motion to accept the recommendation of the contract assessor to issue for abatements to the following properties: Map 101, Lot 003 in the amount of \$446.68; Map 209, Lot 029, in the amount of \$523.78; Map 101, Lot 023

New Durham Board of Selectmen Meeting

May 16, 2016

DRAFT

in the amount \$1866.10; Map 249, Lot 022 in the amount of \$2,029.99; Map 103, Lot 001 in the amount of \$1408.08; Map 104, Lot 105 in the amount of \$1467.03; Map 104, Lot 008 in the amount of \$1,426.21; Map 103, Lot 004 in the amount of \$2608.10; Map 264, Lot 002 in the amount of -\$5.25; Map 210, Lot 090 in the amount of \$213.65; Map 101, lot 033 and 014 in the amount of \$1501.04; Map 102, Lot 024 in the amount of \$2337.72; Map 101, Lot 032 in the amount of \$1,324.18; Map 120, Lot 012 in the amount of \$526.04; Map 209, Lot 012 in the amount of \$832.15. Chair Bickford seconded the motion. Motion passed, 3-0-0.

Applications for energy abatements were reviewed and discussed. It was agreed that explanation notes would be helpful from the assessor.

Chair Bickford made a motion to approve the permit application for property tax credits and exemptions to map 235, lot 17 in the amount of \$26,700 for solar energy systems exemption. Selectman Anthes seconded the motion. Motion passed, 2-0-1. Selectman Swenson abstained as he would like to have more information for review.

Chair Bickford made a motion to approve Map 235, Lot 17 in the amount of \$16,600 for solar energy systems exemptions. Selectman Anthes seconded the motion. Motion passed, 2-0-1. Selectman Swenson abstained as he would like to have more information for review.

Current Use Applications

Chair Bickford made a motion to approve the application of Pieter Meulenbroek, for Map 259, Lot 20 to add 2 acres to current use. Selectman Anthes seconded the motion. Motion passed, 3-0-0.

Chair Bickford made a motion to approve the application of Map 215, Lot 6, to add 16 acres of a 21 acre lot into current use. Selectman Anthes seconded the motion. Motion passed, 3-0-0.

Chair Bickford made a motion to approve the application of Map 229, Lot 1 to place in current use 19.12 acres of 21 acre lot. Selectman Anthes seconded the motion. Motion passed, 3-0-0.

Capital Improvement Committee Appointments

Selectman Swenson made a motion to appoint Terry Jarvis to the Capital Improvement Committee with a term to expire March 2017. Motion failed for lack of second.

Selectman Anthes stated he seconded one of Selectman Swenson's motions because he didn't understand there were more than three nominees for CIP. He stated he would not be seconding Selectman Swenson's current motion. Selectman Swenson replied it is his understanding there has been no negative comments relative to the nomination. Town Administrator Kinmond confirmed that is correct. Selectman Swenson stated he finds this particularly disturbing and highly unusual, noting Chair Bickford also commended Ms.

New Durham Board of Selectmen Meeting

May 16, 2016

DRAFT

Jarvis for her prior work on the CIP. He stated Selectman Anthes should stand by his original comments and support of the nomination.

Chair Bickford made a motion to appoint Dennis Martin, member at large, to the Capital Improvement Committee. Selectman Swenson seconded the motion. Motion passed, 3-0-0.

Selectman Swenson made a motion to appoint Terry Jarvis to the CIP given that the original nomination was two weeks ago, the vetting period is complete and there have been no negative comments. Motion died for lack of second. Chair Bickford stated he was told she did not want to be on the committee again. Ms. Jarvis clarified she did not want to be the chair and secretary as it is too time consuming to do all.

Chair Bickford made a nomination for Elizabeth Cantrall to be on the Capital Improvement Committee. Selectman Anthes seconded the motion. Motion passed, 2-1-0. Selectman Swenson opposed. Selectman Swenson stated he cannot vote for this in the event that Selectman Anthes seconded a prior nomination and now rescinds that. He stated it is not a reflection of the candidate but the process.

Selectman Swenson made a motion to nominate Mark Sullivan for appointment on the Conservation Committee with a term to expire in 2019. Chair Bickford seconded the motion. Motion passed, 3-0-0.

1772 Meetinghouse Committee

Chair Bickford stated they need to decide on how they will move forward with a contract. Selectman Swenson suggested the Meetinghouse Committee members meet with the contractors for assessments and go over the details then follow up with a joint meeting.

Public Input Policy

Selectman Anthes stated he obtained copies of Wolfeboro and Alton's public participation policies. He noted the policies had been vetted by attorneys and the NH Municipal Association. These were reviewed and discussed. Selectman Swenson stated New Durham already has a public participation policy and doesn't see a need to change at this time. Selectman Anthes pointed out specific additions he believes should be included. A draft Town Administrator Kinmond compiled was reviewed and discussed. Selectman Anthes presented a draft he compiled as well and stated each statement he has included has a point.

Approval of Minutes

Meeting of May 3, 2016 - Edits were made. **Chair Bickford made a motion to approve the minutes of May 3, 2016 as amended. Selectman Swenson seconded the motion. Motion passed, 3-0-0.**

Meeting of April 18, 2016 – Edits were made.

New Durham Board of Selectmen Meeting

May 16, 2016

DRAFT

Meeting of December 7, 2015 – Edits were made and reviewed. **Chair Bickford made a motion to approve the minutes of December 7, 2015 as amended. Selectman Anthes seconded the motion. Motion passed, 2-1-0.** Selectman Swenson stated he is opposed, as he doesn't agree the minutes accurately reflect statements made. It was noted there is no audio or video recording of this meeting.

Chair Bickford made a motion to enter into non-public under RSA 91-A: 3 II (a) – the dismissal, promotion or compensation of any public employee or the disciplining of such employee; and (c)- matter which, if discussed in public would likely affect adversely the reputation of any person. Selectman Anthes seconded the motion. Motion passed, 3-0-0.

Roll Call: Selectman Swenson – Aye; Selectman Anthes – Aye; Chair Bickford – Aye.

The Board entered non-public session at 10:18p.m.

The Board reentered public session at 11:25 p.m.

Motion made by Chairman Bickford to seal the minutes of the non-public session, seconded by Selectman Swenson, because it is determined that divulgence of this information likely would affect adversely the reputation of any person other than a member of this board. Roll call to seal the minutes:

Mr. Bickford	Aye
Mr. Swenson	Aye
Mr. Anthes	Aye

Motion passed 3-0.

Board reported discussions on personnel matters and review and approval of non-[public minutes.

Motion to Adjourn the meeting by Selectman Swenson, seconded by Selectman Anthes. Motion passed 3-0.

The meeting was adjourned at 11:30 p.m.,

Respectfully Submitted,

Jennifer Riel, Recording Secretary
Scott D. Kinmond, Town Administrator